

Section #

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant(s): Jeong

Application No.: 09/839,508

Filed: 4/20/2001

Group Art Unit:  
3723

#3



Title: APPARATUS AND METHOD FOR  
SEQUENTIALLY POLISHING AND  
LOADING/UNLOADING  
SEMICONDUCTOR WAFERS

Attorney Docket No.: ORL-003

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**

Assistant Commissioner for Patents  
Washington, D.C. 20231  
Attention: Box Missing Parts

Sir:

This is in response to a Notice to File Missing Parts of Application under 37 CFR 1.53(f). Enclosed is a copy of said Notice and the following documents and fees to complete the filing requirements of the above-identified application.

(X) Executed Declaration and Power of Attorney. The above-identified application is the same application which the inventor executed by signing the enclosed declaration.

( ) Statutory basic filing fee ( ) Utility ( ) Design

( ) Additional claim fees of \$

(X) Missing Parts Surcharge = \$65.00

(X) Substitute Drawings (29 sheets)

( ) A Petition for Extension of Time for reply to Notice of Missing Parts is attached.

( ) one month = \$55.00 ( ) three months = \$445.00

( ) two months = \$195.00 ( ) four months = \$695.00

Respectfully submitted,

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Assistant Commissioner for Patents, Washington, D.C. 20231.

Date of Deposit: 08/13/2001

Typed Name: Thomas H. Ham

Signature:

*Thomas H. Ham*

By

*Thomas H. Ham*

Thomas H. Ham

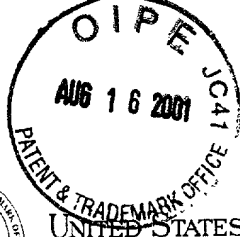
Attorney at Law

Reg. No. 43,654

Date: 08/13/2001

Telephone No.: 925-249-1300

09839508-081601



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/839,508	04/20/2001	In Kwon Jeong	ORL-003

CONFIRMATION NO. 2893

## FORMALITIES LETTER



\*OC000000006184265\*

Wilson & Ham  
PMB: 348  
2530 Berryessa Road  
San Jose, CA 95132

#3

Date Mailed: 06/14/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

FORWARDED TO